Green Hill
Transforming the Lives of the Marginalized
Indrani House Champaknagar
Rangamati Hill District -4500

Request for Quotation (RFQ)

Project Name: MOMENTUM Integrated Health Resilience (MIHR) Bangladesh Activity

Ref: GH/RFQ/JSI-MIHR/2026- 265

Date: November 10, 2026

Green Hill, a CHT people's non-political development organization, was commissioned on March 2, 1994 by some dedicated and highly educated tribal social workers based at Rangamati, Chittagong Hill Tracts with a view to promoting the socio-economic status of the poor CHT communities in Bangladesh. Since 1994 Green Hill has been committed to working with and for the underprivileged people of the CHT to alleviate their poverty situation. During the 32 years of Green Hill's existence, many development initiatives have been undertaken with fairly encouraging results. Very recently, Green Hill, with technical support from the JSI Research and Training Institute Inc funded by the Department of State (DoS), has started the "MOMENTUM Integrated Health Resilience (MIHR)" in 15 Upazilas under the Rangamati and Bandarban Hill Districts**.** To know more, please visit www.greenhill-bd.org

RFQ at a Glance

Supplies Required:	**Hybrid Solar System as per specified specifications**
Type of Procurement:	**Request for Quotation (RFQ)- Open Tender**
Type of Contract:	***Fixed amount as per agreed price***
Term of Contract:	**As per ToR & Approved PO**
Contract Funding:	**JSI Research & Training Institute, Inc.*/ DOS***
This Procurement supports:	**MOMENTUM Integrated Health Resilience (MIHR) Bangladesh Activity**
Submit Price Quotation to:	**Chairman General Procurement Committee (GPC) procurement@greenhill-bd.org or Courier or hard copy to the Green Hill office. The bidder should mention the reference number clearly on top of the envelope.**
Date of Issue of RFQ:	**November 10, 2026**
Queries Deadline (if any) via email:	**November 15, 2026**
Quotation submission deadline Date:	**November 19, 2026**
Quotation Price Validity	**December 31, 2026**
Quotation submission / Bidding participation	**N/A**
Approximate Date Purchase Order Issued to Successful Bidder(s):	**November 25, 2026**
Tentative Delivery Date:	**By December 10, 2026**

Method of Submission:	
Email: procurement@greenhill-bd.org or Courier or hard copy to the Green Hill Head Office, Indrani House, Champaknagar, Rangamati-4500. The bidder should mention RFQ Ref. No. GH/RFQ/JSI-MIHR/2026/265 clearly on top of the envelop/subject line of the email.	
Respond via e-mail with the attached document in PDF format. Interested parties with these prerequisite qualifications are requested to see or download the detailed schedule along with the Terms of Reference (TOR) through the above-mentioned and following link https://drive.google.com/drive/folders/1eKUdCWSaLXsWZfH7kLCal30EPKAw1ukr	
Solicitation/ Ref Number:	**GH/RFQ/JSI-MIHR/2026-265 Date: November 10, 2026**

Purchase Order (PO) to be issued to:	Purchase order to be issued only to selected vendor/supplier / Company only, for single/partial or for all items as per GH-Procurement Committee decision

ARTICLE 1: PROCUREMENT OF HYBRID SOLAR SYSTEM SCHEDULE AND ATTACHMENT

Invites quotations for the following items to be supplied to the delivery point of Green Hill's said project.

1. **Supply and Installation of Hybrid Solar System.**

- Bidders should submit a price quotation by the deadline.
- Purchase order to be issued only to the selected vendor/supplier / Company only, for single/partial or for all items as per GH-Procurement Committee decision.
- All Purchase Order (PO) Terms and Conditions (hereinafter the "Terms"). Supplier's delivery of products, performance of services, or issuance of invoices in connection with this purchase order establishes Supplier's agreement to the Terms. The Terms may only be modified in writing signed by both parties.
- All bidders/sellers are responsible for carefully reviewing each attachment and following any instructions that may be relevant to this procurement

ARTICLE 2: MONITORING / INSPECTION: The supplies must meet the required specifications mentioned in the tender notice. Visual checking/inspection of quality & quantity will be carried out by the inspection team of Green Hill. Supply items not found in accordance with the specifications will not be considered during the supplier/vendor selection process.

ARTICLE 3: DELIVERY SCHEDULE

Sl	Item Name	Quantity	Delivery Location
1.	Supply and installation of Hybrid Solar System	1 set	Madyam Para, Rowangchari Upazila, Bandarban Hill District.
2.	Supply and installation of Hybrid Solar System	1 set	Sadarghat, Ruma Union, Ruma Upazila, Bandarban Hill District
3.	Supply and installation of Hybrid Solar System	1 set	Segun Bagicha, Bali Para, Bali Para Union, Thanchi Upazila, Bandarban Hill District
4.	Supply and installation of Hybrid Solar System	1 set	Pan Bazar, Alikadam Sadar Union, Alikadam Upazila, Bandarban Hill District
5.	Supply and installation of Hybrid Solar System	1 set	Bongoltali Union Parishad Complex, Korengyatoli Bazar, Baghaichari, Rangamati Hill District.
6.	Supply and installation of Hybrid Solar System	1 set	Chota Harina Bazar, Dudukchara Union, Barkol Upazila, Rangamati Hill District
7.	Supply and installation of Hybrid Solar System	1 set	Farua Bazar, Farua Union, Belaichari Upazila, Rangamati Hill District
8.	Supply and installation of Hybrid Solar System	1 set	Shilchari Bazar, 3 No. Moidong Union, Jurachari, Rangamati Hill District
9.	Supply and installation of Hybrid Solar System	1 set	Barkhola Para, Raikhali Union, Kaptai Upazila, Rangamati Hill District
10.	Supply and installation of Hybrid Solar System	1 set	Atarakchara UP Complex, Atarakchara Union, Langadu Upazila, Rangamati Hill District
11.	Supply and installation of Hybrid Solar System	1 set	Ghilachari Bazar, Ghilachari Union, Naniarchar Upazila, Rangamati Hill District
12.	Supply and installation of Hybrid Solar System	1 set	Dakbangla Para, Banglalhalia, Rajasthali Upazila, Rangamati Hill District.

ARTICLE 4: PAYMENT METHOD AND TERMS

- Payment will be made via online/BEFTN in BDT upon successful delivery, after submission of invoice/Bill, Mushak 6.3/Challan, measurement list, and GRN /Accomplishment report.
- Payment procedures may be delayed if the vendor fails to submit the invoice and other supporting documents within the stipulated date.
- No advance will be paid to the supplier under this purchase order.
- Income Tax & VAT will be deducted at source as per govt. rules as applicable at the time of payment. (Not Applicable for Relief activities). VAT coupon will be issued in favor of the supplier against the VAT treasury challan.

ARTICLE 5: Bidders Qualification: Following documents to be submitted during submission of quotation

1. Valid Trade license
2. Business Identification Number (BIN)
3. Copy of e-TIN (proprietor/individual/company)
4. Copy of NID (Owner/individual)
5. Updated e-Return certificate
6. Successful work done certificate of a minimum of 3 relevant supply experience at GO or NGO
7. Bank Solvency Certificate

ARTICLE 6: Quotation Submission, Evaluation & Selection Criteria: Following procedures and documents to be followed or submitted during submission of Invoice

- Cover letter on bidder's letterhead
- Price Quotation with the specified reference number on bidder's letterhead and authorized signature with seal.
- Bidder's signed TOR
- All required documents shall be prepared and submitted to the Green Hill Head Office at the address is **Indrani House Champaknagar, Rangamati Sadar, Rangamati Hill District-4500,** or emailed to procurement@greenhill-bd.org

Evaluation & Selection Criteria:

Quotations will be preliminarily reviewed for basic responsiveness and completeness. The quotations must be submitted on time and meet all requirements as stated above. Quotations not meeting these requirements may not receive further consideration.

Green Hill will evaluate responsive quotations on a "best value" basis, considering a variety of factors including but not limited to technical acceptability of offered goods/services, product quality, price, lead time, warranty and past performance, and compliance with the technical specifications.

Sl No	**Criteria**	**Points**
01	**Essential Criteria** i. Copy of updated Trade License- Mandatory ii. Copy of VAT Registration Certificates (13 DIGIT BIN)- Mandatory iii. Copy of e-TIN (proprietor/individual/company)- Mandatory iv. Proof of Submission of updated Income Tax Return- Mandatory v. Copy of NID (Owner/individual)- Mandatory i. Completed and signed Quotation on your letter head- Mandatory	**Pass**

02	**Technical Approach** ● Meet the scope as per specification ● Have warranty of product where applicable ● Country of origin ● Delivery lead time	**40**
03	**Capabilities and Past Performance** i. Successful work done certificate of a minimum of 3 relevant supply experience such as provision of references, client list and description of other similar tasks performed, etc., preferably from GO or international NGOs.- 15 points i. Quotation completed as shown in the schedule, stamped and signed by a person authorized to sign documents on behalf of the organization-05 points	**20**
04	**Proposed Costs** ● Reasonableness of proposed budget based on scope of activities proposed. ● Comparative lowest price.	**40**
	Total	**100**

ARTICLE 7: VAT AND TAX DEDUCTION:

Value Added Tax (VAT) and Income Tax (IT) will be deducted from the actual bill / Invoice as per Gov't rules. Mushak 6.6 / VAT coupon will be issued to the vendor/supplier against the VAT treasury challan after deduction of VAT.

ARTICLE 8: PERFORMANCE SECURITY: 10% Performance security will be deducted from the actual bill for 3 months against the supplier; however, the selected vendor must ensure completion of successful delivery and positive feedback, if any, from the user. The supplier shall be removed immediately if the goods contain defective or workmanship issues such as color damage, quality defect, or any other manufacturing fault, etc. Failure to deliver the product on time will lead to forfeiture of the submitted performance security.

ARTICLE 9: GUARANTY/ WARRANTY/RESPONSIBILITIES OF SELLER

The bidder or supplier agrees to:

- Supply brand new units with correct items which are described in the Quotation and Article 1.
- Guide the set up and use of devices as required by the Buyer /Green Hill.
- Deliver items as per the terms agreed in Article 3.
- After sale service/Guaranty/ WARRANTY card to be delivered to the authorized person as specified in the purchase order.

ARTICLE 10: INSPECTION OF THE GOODS QUALITY & QUANTITIES

Inspection:

All quoted materials and workmanship will be inspected and tested by Green Hill Procurement Committee (GPC) and its Partners, the Donor's authority, during vendor selection. This inspection or test could be conducted at either bidder's store or on samples, as requested by Green Hill GPC

Green Hill reserves the right to reject any articles which do not comply with the specifications of its RFQ / purchase orders / or which contain defective materials or workmanship.

Rejected articles/goods shall be removed at the Seller's or supplier's expense promptly after notification of rejection. The Seller shall bear the risk of rejected articles.

Quantities:

Deliveries shall be exact quantities shown on Article (1) unless prior written approval is received from Green Hill.

ARTICLE 11: PENALTY

The vendor /Supplier / Seller is liable for any damaged and delayed goods as stated in Article 1

Late Delivery: The selected vendor will be fined at a rate of 1% of the total cost of the order per week of delay, up to a maximum of 10% of the total cost of the order.

Unless otherwise specified, the rate of damaged items for late delivery of goods shall be at a rate of 1% of the total cost of the order per week of delay, up to a maximum of 10% of the total cost of the order. Such damaged items may be deducted by Green Hill office from any monies due to Vendor. Payment of the said damaged items shall be in full and final satisfaction of any financial liability.

ARTICLE 12: TERMINATION/CANCELLATION The selected vendor or issued purchase order may be cancelled fully or partially for the following reasons. Vendor may be penalized at the organization's own discretion against any sort of problem from the vendor(s) part during the execution of the purchase order. The authority of the organization also reserves the right not to pay any amount in case of cancellation of the purchase order.

If the supplier fails to deliver the goods after 10 days of the delayed delivery period, the contract will be void and null, and Performance Guaranty (if applicable) will be forfeited besides other action for non- performance of the contract.

Poor performance, supply of low-quality materials, and not meeting the required specifications and approved contents of goods or services.

ARTICLE 13: PROHIBIT CHILD LABOR: The vendors must have to go through organizations child protection policy, gender policy, safe guarding, code of conduct and other sexual exploitation and abuse, related policies and Gov't labor laws and regulation.

ARTICLE 14: GENERAL CONDITIONS

The contract/Purchase Order effective from the date of signing.

Green Hill reserves right to change or reject full or partial the abovementioned terms and conditions of the Terms of Reference (Articles 1,2,3,4, 5, 6 and 7,8,9,10,11,12,13).

If the subject matter of this TOR (or any design, prototype, drawing, or other sample) is subject to prior review and concerned by the donor or other stakeholder and Green Hill may cancel this TOR upon its determination that such design, prototype, drawing or sample does not conform to any applicable typical Specifications; and the Vendor / Seller / Supplier shall have no further obligations or liability hereunder.

Vendor /Supplier Declaration: I do hereby understand and accept the abovementioned terms and conditions and duly sign this TOR on behalf of the bidder or Seller / Supplier as authorized.

Green Hill reserves the right to accept or reject offers in part or full without assigning any reason whatsoever.

=====

Chairman- GPC

Green Hil

Green Hill
Transforming the Lives of the Marginalized
Indrani House Champaknagar
Rangamati Hill District -4500

Project Name: MOMENTUM Integrated Health Resilience (MIHR)

Ref: GH/RFQ/JSI-MIHR/2026-265 **Date: 10/11/2026**

Schedule for Supply & Installation of Hybrid Solar System

SL	Item Name	Item Specification	Brand Name & Model	Warranty	Delivery lead time (Calendar day)	Unit	Total	Unit Price (BDT)	Total (BDT)
01	Hybrid Solar Inverter	Pure Shine Wave 2 kW Hybrid Solar Inverter, minimum 2-year warranty				Nos	12		
02	Solar Panel	Minimum 2000 watts high-efficiency panels, minimum 20-year warranty				Nos	48		
03	Battery	24V 200 Ah Lithium Battery Minimum 2 Years Warranty				Nos	12		
04	Solar Panel Frame Structure Setup for Tin Shed Roof	Solar Panel Mounting Structure (Mild Steel (MS) Frame)				Nos	4		
05	Solar Panel Frame Structure Setup for Building/Ground Level	Solar Panel Mounting Structure (Mild Steel (MS) Frame)				Nos	8		
06	Necessary Accessories	AC Cable, DC Cable, Circuit Breaker, cable clip, MCB box, etc.				Nos	12		
07	Installation & Transportation Cost	Hybrid Solar system installation and transportation cost at the clinic level.				Nos	12		

Vendors Signature & Seal

Vendors Name: _____

Contact Number: _____

Email: _____